



SCP Board Meeting

21st September 2022

1.30-3.00pm – via Zoom

Present: **Chair:** Dr Rebecca Schaaf (Pro-Vice Chancellor Student Experience, **Bath Spa University**)

B&NES: Cllr Dine Romero (Cabinet Member for Children and Young People, Communities, and Culture), Cllr Shaun Stephenson-McGall (Member Advocate for Engagement with Students)

Bath College: Caroline Jarosz (Student Participation Officer)

Bath Spa University Students' Union: Neetu Karwal (Vice President Welfare and Community)

Norland College: Alex Fereday (Facilities Manager)

University of Bath: Peter Lambert (Professor)

University of Bath Students' Union: Blake Walker (Community Officer)

In Attendance: Dave Dixon (Community Engagement Manager, **B&NES**), Mandy Wilson-Garner (Deputy Chief Executive, University of Bath Students' Union), Sarah Dawes (Chief Executive Officer, **Bath Spa University Students' Union**), Ghika Savva (Community Liaison Coordinator, **Student Community Partnership**), Kathryn Jones (Administrator, **Student Community Partnership**).

1. Welcome, Introductions, and Apologies

RS welcomed the Group.

Apologies were received from Caroline Dangerfield (Deputy Chief Executive Officer, **Bath Spa University Students' Union**), and Dr Janet Rose (Principal, **Norland College**).

2. Actions from previous meeting held on 15th June 2022

Action	Person	Status
SCP identity to be discussed at future meeting - including how to share the variety of ways that the partners are involved in community engagement.	All	On agenda
Group to send GS comments on proposed logos.	All	Completed
Bath Spa University Students' Union to give update on Student Safety Survey at future meeting.	NK/CD	On agenda

3. Consider SCP Identity (paper 1)

RS commented on the usefulness of confirming the SCP aims and identifying the top five priorities.

GS explained that *Paper 1* was based on the existing SCP Action Plan. The rolling aims and objectives were developed to indicate the involvement of the SCP Working Groups and the connected operational actions. A Slido poll would be used during the meeting to enable the Group to indicate their priorities.

DR commented that some items on the Action Plan could be merged for clarity.

GS summarised the top five priorities arising from polling as Campaigns, Business as Usual items (including daily complaint resolution), Community Warden development, Maintaining Open Dialogue, and Building Relationships Across all Partners (closely followed by dissemination of information).

Action: GS to condense less popular aims and objectives and report at next meeting.

DR highlighted the strong support for collaboration in vote. RS recognised the confirmation of Group's purpose and collective benefit.

4. Consider Future Funding of SCP (paper 2)

RS explained *Paper 2* outlined budget and future funding needs.

GS explained Community Warden CIL funding ends in December 2023. She explained Administrator funding ended 2021 and was absorbed into core budget, leaving limited operational budget. She explained that the future figures based on current needs of business. Two options had been costed, firstly, one FTE Community Warden, or 0.5FTE Community Wardens.

DD asked for clarification of financial year. GS confirmed August to July. DR offered to check on additional funding for Community Warden.

SSM asked if 2% pay rise included increments. GS explained Finance Team had not confirmed, but current figures were based on the previous postholders' grade and pay with growth factored in. She mentioned ability to confirm figures with Finance Team and confirm by next meeting.

SSM asked if website costs were finalised. GS explained budget covers updates and relaunch.

Action: GS to confirm budget figures with Finance Team and report at next meeting.

DR explained that CIL funding (which had provided the Community Warden post) was aimed at pilot projects and plans for moving Community Warden to core budget should be explored.

RS asked about the timescale for Council contributions for 2024. DR explained the finalised plan would be needed by February 2023, but early indications would be required by November 2022.

RS proposed bringing discussion to next meeting once Partners have finalised budgets.

Action: Councillors and HEIs to discuss financial contributions and report at next meeting.

It was recognised that information to demonstrate the effectiveness of the Community Wardens scheme would be useful in supporting budget discussions and GS explained that the annual report to the CIL panel would be a good basis and could be circulated.

In discussion it was agreed that some of the impact was qualitative, e.g., visibility and reputation of the Community Warden, but figures on impact can be collected including qualitative campaign data, impact on other B&NES and University Teams' workload since introduction of Community Warden, complaint level data.

DD also observed that statistics on reduction in tonnage at landfill, recycling statistics, and river safety data could also be used to quantify SCP/Community Warden impact.

RS summarised that one collaborative report could be used by all the partners to try and secure ongoing funding. PL recognised the value of qualitative testimonies.

Action: The Group to forward relevant data to GS for Community Warden Benefit Report. GS to circulate CIL report and collate information for next meeting.

5. Consider Student Safety (paper 3)

NK explained that the Students' Unions were becoming increasingly concerned regarding drink spiking, and their recent survey indicated that 74% of participants knew someone who had been spiked, and 92% identified a spiking issue in Bath.

SD referenced the relatively high population of young people living in Bath and commented on the usefulness of additional licensing conditions to protect them.

SSM raised a concern around deciding policy based on a small data sample but mentioned but national work being done. He recommended Partners lobbying and working with the Police and Crime Commissioner to address the issue. He encouraged partner's attendance at the Police and Crime Commissioner Forum on 27th October.

SD referenced the response from Cllr Tim Ball explaining that the licence review will occur in December 2025. She recognised that the data sample is small but explained that the issue is underreported and the timing of the survey would affect response rates.

RS asked Group if SCP should write to Cllr Ball collectively; this was agreed.

Action: SD and GS to prepare a letter to Cllr Tim Ball.

NK raised concern around lack of action leading to increase in underreporting. RS encouraged the publicising of report and support tools by Higher Education Partners.

SSM reflected that www.police.uk statistics would be useful to gain an understanding of young people and crime in Bath.

RS requested that this item be picked up in the SCP Personal Safety Working Group.

Action: Drink Spiking to be discussed at next SCP Personal Safety meeting.

6. Update on Moving In Campaign (paper 4 and 5)

GS explained that the campaign launched 20th September, covering 85 streets and 4150 houses. The literature had been combined into one leaflet (*paper 5*), including checklist, noise and waste guidelines and information other about the SCP. In addition, this year B&NES Waste and Recycling Education colleagues had developed a collections calendar which summarised clearly for students exactly when and which waste and recycling should be presented.

She mentioned that volunteers are welcome and Housing Team, Environmental Protection, Waste Team, and Ward Councillors from B&NES and Officers from the Students' Unions are due to join door-knocking.

AF mentioned success of GS and Community Warden attending Welcome Week. He commented new leaflets were useful and looked good.

7. AOB

GS asked if there was any update on the potential introduction of a Residents Parking Zone (RPZ) in Oldfield Park. SSM explained that the Council would be considering the results in coming weeks. DD mentioned that there was a Liveable Neighbourhood consultation coming soon.

GS asked how student residents would be informed of potential parking changes. SSM explained that they would find out in the same way as any other B&NES resident via the B&NES newsletter, local media, and the B&NES website.

SSM flagged a concern around increasing complaints of late-night noise around bus stops. He advised that students should be warned prior to new academic year. NK reflected that this is a complex topic but is keen to work with BW and University Comms teams to help tackle this issue.

Action: NK and BW to work with Comms Teams on messaging on student late-night noise.

GS explained noise guidance included in Moving In campaign and ability to reiterate this message at Freshers Fairs.

SSM commented that this issue occurs every year, multiple times a week. RS recommended a separate meeting to discuss further.

RS thanked the Group and closed the meeting.

Actions:

Action	Person(s)
GS to condense less popular aims and objectives and report at next meeting.	GS
GS to confirm budget figures with Finance Team and report at next meeting.	GS
Councillors and HEIs to discuss financial contributions and report at next meeting.	DR/DD/RS/PL/GS
The Group to forward relevant data to GS for Community Warden Benefit Report. GS to circulate CIL report and collate information for next meeting.	All/GS
SD and GS to prepare a letter to Cllr Tim Ball.	GS/SD
Drink Spiking to be discussed at next SCP Personal Safety meeting.	GS
NK and BW to work with Comms Teams on messaging on student late-night noise.	NK/BW