



OUR SHARED CITY
Student Community Partnership

Student Community Partnership Board Minutes

17th March 2022

1.00-2.30pm – via Zoom

- Present:**
- Chair:** Meg Crossman (SU Community Officer, **University of Bath Students' Union**)
 - B&NES:** Cllr Dine Romero (Cabinet Member for Children and Young People, Communities and Culture), Cllr Shaun Stephenson-McGall (Member Advocate for Engagement with Students)
 - Bath College:** Sadie Ibbotson (Student Advice Centre Manager)
 - Norland College:** Alex Fereday (Facilities Manager)
 - University of Bath:** Peter Lambert (Professor)
- In Attendance:** Mandy Wilson-Garner (Deputy Chief Executive, **University of Bath Students' Union**) Caroline Dangerfield (Deputy Chief Executive, **Bath Spa University Students' Union**), Dave Dixon (Community Engagement Manager, **B&NES**), Ghika Savva (Community Liaison Co-Ordinator, **SCP**), Kathryn Jones (Administrator, **SCP**)

1. Welcome, Introductions, and Apologies

MC welcomed the Group and introduced Sadie Ibbotson.

Apologies were received from Rebecca Schaaf (Pro-Vice Chancellor for Student Experience, **Bath Spa University**), Sian Bentley (Vice President Welfare and Community, **Bath Spa University Students' Union**), and Dr Janet Rose (Principal, **Norland College**).

2. Actions from previous meeting held 14th December 2021

Actions	Person(s)	Status
GS to contact the HE partners and arrange for a widening participation presentation at a later meeting.	GS	Moved to Next Meeting
BS and PL to present jointly on how the Universities are tackling community engagement.	BS/PL	Moved to Next Meeting
PL to send SSM figures relating to increase University of Bath Security.	PL	Completed – See Notes
KJ add Environmental Volunteering to next meetings' agenda.	KJ	Completed
The Group to add comments or additions to draft action plan by next meeting. GS to discuss at next meeting.	All	Completed
SSM bring annual accommodation survey to next SCP Housing Group meeting.	SSM	Ongoing

3. Sustainable/Environmental Volunteering Update from all Partners engaged in these activities

DR questioned the point of the item. MC explained this was an opportunity to discuss relevant information from all Partners and to be circulated to long-term residents where appropriate. DR commented that written reports would be useful in place of verbal update.

PL reflected on the usefulness of forum-style meetings to network and work collaboratively.

DD suggested joint press releases to local media to promote work of the Partners.

SSM reflected that reports would show key issues and points clearer than minutes and reduce issues when Members cannot attend to speak.

PL recommended half side of A4 paper and bullet points to share information /highlight key points but not to limit discussion. **All agreed.**

Action: MC to write Sustainable/Environmental Volunteering Update Report for the following meeting.

4. SCP Action Plan

GS referred to the 2021/22 Action Plan and explained how the Working Groups align with aims and objectives.

DR asked if all Partners are funding as much as possible to help actions. GS mentioned there was limited funding in the core budget as CIL funding for Admin post ended and funds were diverted to cover post. She explained that the website needed to be revised and updated and a potential increase in funding the core budget from BANES had been mentioned.

Action: DR to check on status of additional SCP funding.

SSM asked if Bath Spa University data sharing agreement is complete, and if agreements were in place for all Partners. GS confirmed all Partners are covered by the existing data sharing agreements, and Bath Spa University are in the process of signing a more in depth agreement. She explained that this revised and enhanced data sharing agreement is relevant to the exchange of data around student addresses and other partners may want to revise their agreements.

SSM asked if GS was happy to work without guidance on actions with no Working Groups assigned. GS explained that some actions do not fit within Working Groups, e.g., communications.

SSM asked how often KPIs were to be reported to the SCP Board to ensure targets were being met. GS reflected that she reported quarterly to each meeting using existing measurable KPIs. SSM commented that an annual report would work well.

5. SCP Update

GS mentioned funding for Community Warden has been received. She reflected that the presentation to Ward Councillors had been successful and would be repeated.

She mentioned ongoing Community Warden “mini-move in campaign” allowing for both proactive and reactive action in the local community, and Street Champion work is ongoing.

She mentioned monthly litter pick in association with Bath BID for Great British Spring Clean on 23rd March and improvement of links with Bath BID to coordinate working with Street Marshalls and Security.

She explained the peaks in reported complaints coincide with campaigns due to high-visibility and high-presence. She mentioned Environmental Protection Team student figures help building big picture of complaints in Bath.

She mentioned increase of student flats running as HMOs rather than PBSAs and will discuss at SCP Housing next week.

She commented increase in aggression to students and work to create flow chart of support to students, to promote on website.

She mentioned River Safety Map with safest routes home published on website and social media.

DR commented what information is given to students about recycling as property of concern in her ward. GS mentioned education and information is given by Community Warden in person and is available on website and social media. She explained leaflets have been reduced for sustainability, but Community Warden can visit property if needed.

Action: DR to send GS address of concern for Community Warden to visit.

DR commented if aggression increase motivated by anti-student rhetoric or other social determinants, including gender or race. GS confirmed mix, but long-term residents are those living next to, or close to, student neighbours. GS mentioned topic to be discussed at next SCP Personal Safety Group.

SSM commented on timeline of website changes and if the Board will be asked to approve designs. GS mentioned idea to update SCP logo and asked the Group usefulness of having designs at next meeting to discuss. The Group agreed.

Action: GS to bring SCP logo designs to next meeting.

6. Moving Out Campaign 2022

GS explained Moving Out Campaign commencing 25th April with door-knocking every afternoon for 6 weeks. She mentioned volunteers from Group to be helpful.

She explained increase in British Heart Foundation street banks from 9 to 16 this year and application to Highways Team in progress. She mentioned Bath College and Norland College involvement this year through donation bags only.

SSM commented usefulness of notifying Ward Councillors of bank locations to reduce overflowing banks.

Action: GS to notify Ward Councillors of British Heart Foundation street bank locations.

SSM commented on the usefulness of recruiting part-time staff for campaign support rather than relying on Community Warden and volunteers during busy times each year. GS explained campaign extension was to allow residents to meet University and Council representatives not cover workload.

DD mentioned ability to chase applications with Highways Team if information is forwarded.

Action: GS to forward street bank locations to DD. DD to chase application with Highways Team.

CJ asked if list of locations was available. GS confirmed donations map used in 2021 will be updated and circulated to Partners and students.

Action: KJ to circulate updated donations map to Partners.

7. Council/Student Engagement – Student Resident Voice

SSM mentioned meetings with Cabinet Members and Students' Unions as starting point and plans for Cabinet Members to meet with FOBRA and Student Reps in the city.

MWG mentioned plans for meeting with Leader of the Council on campus, and work on student-friendly messaging from Council and student feedback going well. CD agreed and mentioned successful meeting with Leader of the Council in February.

SSM mentioned plans to increase relationship with Housing Cabinet Members and to involve Transport Team to help climate action initiative going forward.

8. Welcoming Students to the City

GS mentioned work with Bath BID and plans to engage with shops in Autumn 2022, with focus on Moorland Road and welcome letter from Kevin Guy being included in University inductions.

9. Student Safety Update

MC confirmed this item to be brought to the next meeting.

Action: SB to bring Student Safety Update to next meeting.

10. Housing Quality – Update

MC mentioned concerns of quality of HMOs and limited drive for landlords to improve student housing.

DR asked about the power to blacklist landlord or letting agent. MC confirmed this was only if advertised on StudentPad. SSM mentioned licensing standards for HMOs low, despite supplementary licence scheme in Bath. He mentioned meeting with University of Bristol, University of West of England about standards in their remit could be useful to bring pressure to increase standards in West of England area. He explained Government's Levelling Up paper in Spring includes National Landlords Register to increase accountability and change in requirements.

SSM suggested lobbying Council with pressure from West of England Higher Education Institutions and contacting Chris Mordaunt Team as starting points.

GS suggested referring this discussion to the SCP Housing Group which was meeting the following week.

Action: MC to bring housing quality to next SCP Housing Group.

GS observed that there had been an increase in complaints from students of housing issues and damage, and the Team are currently signposting on to B&NES website tools and SU Housing Advice teams.

CD mentioned work with Students' Unions to use Marks out of Tenancy and StudentPad and NUS APPG on 23rd March about student accommodation.

11. AOB

SSM mentioned survey,

https://www.unipol.org.uk/documents/publications/accommodationcostssurvey_2021.aspx

to be discussed at SCP Housing Group.

MC mentioned that the Community Officer will take up post in July.

MC thanked the Group and closed the meeting.

Date of next meeting – 15th June 2022 12-1.30pm

Actions:

Actions	Person(s)
MC to write Sustainable/Environmental Volunteering Update Report for the following meeting.	MC
DR to check on status of additional SCP funding.	DR
DR to send GS address of concern for Community Warden to visit.	DR
GS to bring SCP logo designs to next meeting.	GS
GS to notify Ward Councillors of British Heart Foundation street bank locations.	GS
GS to forward street bank locations to DD. DD to chase application with Highways Team.	GS/DD
KJ to circulate updated donations map to Partners.	KJ
SB to bring Student Safety Update to next meeting.	SB
MC to bring housing quality to next SCP Housing Group.	MC

Notes:

Action #3 PL to send SSM figures relating to increase University of Bath Security:

PL mentioned 3 new security staff to start work in June, a 30% increase, for staff to address both campus and city issues.