



SCP Actions and Minutes
Thursday 6 February 2020
Virgil Building, Bath

Action	Person(s)	Completed?
1. Include an item on welcoming students to Bath onto the agenda for the March meeting of the Liberal Democrat Group.	MH to discuss with LDG assistant.	Completed
2. Discuss with Highways team the use of Council VMS signs to show a congratulations on graduation message.	DD	Not relevant
3. Include Welcoming Student to Bath to the next SCP agenda to review progress	KM	Completed
4. Report on the timeline of the citywide parking strategy	SSM	Ongoing
5. Provide data on numbers of students who have campus parking permits	PL and RS	Completed
6. Discuss proactive waste reduction activity further at Housing Group	KM/AL	On the agenda for the 13 July meeting of the Housing group
7. Discuss membership extension with the chairs of the SCP working groups	KM	Completed
8. Interrogate Aurora database for data about turnout at student polling stations	DD	Ongoing
9. Indicate to EP their partner interest in participating in working group to support SCP Rangers	All	Ongoing
10. Consult with the Council regarding the timeframe and location of the Pack for Good donation bins.	KM	Not relevant
11. Circulate Pack for Good press release to the SCP Committee	KM	Completed
12. Send respective graduation dates via EP to the Council for timing graduation messages	PL and RS	Completed but not relevant
13. Investigate the possibility of projecting messages onto the Guildhall or other Civic buildings	DD	Ongoing
14. Send contact information for Bath Live to KM in order to invite them to the next SCP Committee meeting	DR	Ongoing
15. Circulate information on strategies and consultations to the committee	EP	Completed
16. Make Chris Mordaunt aware of the approach from BathShare	DD	Ongoing

Present	Representing
Megan Robertson (Chair)	Vice President Community, Student Union, Bath Spa University
Dan Ball	President, Student's Union, Bath College
Councillor Sue Craig	Bath and North East Somerset Council (Kingsmead)
Caroline Dangerfield	Deputy Chief Executive Officer, Student Union, Bath Spa University
David Dixon	Community Engagement Manager, Bath and North East Somerset Council
Professor Peter Lambert	Pro Vice Chancellor, University of Bath
Alisha Lobo	Community Officer, Students' Union, University of Bath
Kalyn Mallard	Community Liaison Co-ordinator, Student Community Partnership
Councillor Ruth Malloy	Bath and North East Somerset Council (Weston)
Emily Pollinger	Administrator, Student Community Partnership
Councillor Dine Romero	Leader of Bath and North East Somerset Council
Dr Janet Rose	Norland College, Principal
Rebecca Schaaf	Pro-Vice-Chancellor Student Experience, Bath Spa University
Councillor Shaun Stephenson-McGall	Bath and North East Somerset Council (Oldfield Park)
Mandy Wilson-Garner	Deputy Chief Executive, Students' Union, University of Bath
Josh Whiffen	Events Officer, Student's Union, Bath College
Apologies	
Jon Domaille	Head of Business, Media, Music, Performing Arts, Bath College
Mark Hayward	Community Engagement Officer, Bath and North East Somerset Council
Hayley Hayward-Boyle	Student Participation Officer, Bath College
Councillor June Player	Bath and North East Somerset Council (Westmoreland Ward)

1. Welcome, Introductions and Apologies

MR welcomed and thanked everyone for their attendance. Apologies were recorded.

2. Matters Arising and Actions from the November 2019 meeting

MR asked for an update on the actions that were recorded at the meeting which took place on 6 November 2019.

Action

Provide a report that shows what complaints have been closed and a timeline for how the complaint numbers come in throughout the year.

Status

To be discussed elsewhere on the agenda

Look into getting an item on welcoming students to Bath onto a Liberal Democrat Group Meeting agenda.	Ongoing – MH to discuss with Jenny LDG assistant.
Discuss with the street work / highways team what is involved in using the Council VMS signs to show a welcome message.	Ongoing – DD in discussion with Highways
Include Welcoming Student to Bath to the next SCP agenda to review progress	Carried forward
Report on timeline of the citywide parking strategy	Carried forward
Send MWG contact information of additional people to be involved in Groups	Completed
Confirm recruitment process for Bath Spa Community Ambassador roles.	Completed
Discuss proactive waste reduction activity further at Housing Group	Carried forward – Housing Group to meet on 2 March
Discuss extending membership with the Chairs of the Green and Housing Groups	Carried forward – Housing Group to meet on 2 March, Green Group to meet on 25 February
Share contact details of Bath College SU officers once in post.	Completed
Report on progress of the CIL bid.	To be discussed elsewhere on the agenda

Parking

SSM noted that the parking strategy for the city would be published in late spring to be rolled out later in the year. The Group discussed student parking. It was noted that Norland students are advised not to bring a car and that student placements are organised along bus routes. It was noted that University of Bath students are advised not to bring a car and only a small number of students who fall into restricted categories are considered eligible for a campus permit. It was noted that that the Universities have no jurisdiction over whether students bring a car to the city as they are private citizens. PL and RS agreed to provide numbers of students who have campus parking permits.

ACTION: PL and RS to provide numbers of students who have campus parking permits.

Membership of SCP working groups

Names have been forwarded for consideration by the Chairs of those Groups. The Group discussed whether the Green Group should also consider Buses and Transport and it was agreed that Green Group was an idea sharing board rather than a decision-making group. It was noted that the Climate Emergency was relevant to all groups and working groups and the Group agreed not to start a new working group for Buses and Transport.

ACTION: Chairs of the SCP working groups to consider membership extension.

3. Report from the Chair

MR welcomed EP as the new administrator of the SCP.

MR noted that much work had taken place to promote student electoral registration for the December General Election and that the student voter turnout had been very good. The group discussed whether data could be obtained from Electoral Services showing turnout at polling stations likely to have been used by students. DD agreed to interrogate the Aurora database for this data.

ACTION: DD to interrogate the Aurora database for this data.

MR noted that February was LGBT+ month and asked if BANES were promoting this. DR noted that no events were planned but that the Pride flag was flying in the Reception of the Guildhall.

4. Community Infrastructure Levy Funding (CIL)

DD noted that the CIL is a developer's contribution the community levied on building developments to mitigate the effect of the development on the city. DD noted that many of the recent building projects have been student accommodation blocks. In the last 2-3 years the CIL has levied approximately 1.2 million from developers and this is then awarded out to community projects.

DD reported that he had been successful in a funding application on behalf of the SCP for a staffing resource to provide additional workforce for the SCP. CIL money was agreed at £35,000 per year for 3 years. It was envisaged that this additional workforce, provisionally titled SCP Rangers, would undertake proactive work in areas of high student density. It was important that the impact of the work should be quantifiable and that the SCP Rangers would report quarterly on these metrics to the SCP. The proposed timeline was to recruit and train in the summer for the role to start in September.

DD proposed forming a working group of the SCP initially to review and shape the job descriptions and the contribute to the recruitment process then later to support the Rangers, particularly through initial teething problems and to receive more regular feedback than the quarterly reports to the SCP. MWG added that on the day support will be vital for these roles. It was agreed that the working group would meet monthly at the Guildhall for two hours and would be formed of one representative from:

- Bath College
- Bath Spa University
- University of Bath
- BANES officer
- BANES councillor

Representatives from the various SCP member organisations would indicate to EP their interest in participating in this working group.

DR noted that if the Rangers could demonstrate their impact and value the SCP could seek regular funding when the CIL money came to an end.

The group agreed that a focus of the work could be building community capacity, including residents' associations as well as community cohesion between student and permanent residents. The group agreed that that the scope of the Rangers should not be too broad initially to allow them to demonstrate impact. The group noted that one area of work could be informing students of their rights as tenants and the obligations of their landlords.

DD noted that CIL funding for Rangers was separate from the Council's obligation to part fund the work of the SCP as a member of the partnership. DD noted that the Liberal Democrat election manifesto for local elections had made a commitment to support this work.

DR noted that although the Rangers were not PCSO's they could liaise with the police. She noted that the Police and Crime Commissioner had proposed beat surgeries at the universities which could also include Bath College and Norland College.

BS and PL noted that they had not yet been contacted about the possibility of beat surgeries.

ACTION: Representatives from the various SCP member organisations to indicate to EP their interest in participating in this working group.

5. Co-ordinators report and issues in the community

KM had circulated a report with the papers of the meeting. She highlighted several points:

The successful hire of EP, the new SCP Administrator, has made a positive impact in the daily workings of the partnership.

The Personal Safety working group has grown out of the #NeverOK campaign and is chaired by Geoff Cannon from Avon and Somerset Police. The group have put together a video for bar and door staff to make reporting of harassment more effective. Komedia will be using the video as part of their three-month training cycle and this can be rolled out to other

nightclubs. The working group will meet quarterly to discuss Bath issues, river safety, knife crime, drink spiking and racism.

SCP Ambassadors have been successfully recruited, one from Bath Spa and three from University of Bath. A planning meeting and photograph, spring litter picks and door-knocks are planned for the near future. One of the ambassadors will be focussing on the SCP social media accounts.

KM noted that at end of January 2020 SCP had received 68 complaints with most of the complaints relating to Waste or Noise in even numbers. The category 'Other' includes parking and one incident of glass being thrown which was caught on CCTV.

Of the 68 complaints, 17 complaints were unable to be identified as student incidents. 45 initial emails were sent to students; of these, 6 meetings took place after repeated complaints. Two separate cases required joint meetings with the Head of Security at University of Bath due to their severity and one separate case of alleged anti-social behaviour is undergoing a disciplinary procedure at the formal interview stage at University of Bath.

6. British Heart Foundation (BHF) Pack for Good campaign – review and planning

KM circulated a summary report that showed that since 2012 the Pack for Good campaign in Bath has raised £554,120 for the British Heart Foundation and diverted hundreds of tons from the waste stream. This has been achieved with buy in from both Universities, private student accommodation providers and the Council.

KM noted that the amount raised in 2019 had been less than 2018 as the donation bins had been available for a shorter time. The group discussed why the timeframe had been shorter and KM confirmed that the timeframe had been agreed with councillors and would be again for 2020. KM noted that those consultations would commence shortly in advance of the 2020 campaign.

KM agreed to circulate the press release to the SCP that would be released on behalf of the group.

ACTION: KM to consult with the Council in advance of the 2020 campaign regarding timeframes and donation bin locations.

ACTION: KM to circulate the press release to the SCP that would be released on behalf of the group.

7. Welcoming Students to Bath

The group noted that welcoming students would be an agenda item on a future Liberal Democrat Group Meeting agenda with representation from independent Councillors. The group agreed that MH would ask the Group Assistant to include this on the agenda for the March meeting of the Group.

DD noted that he remained in discussion with Highways regarding Variable Messaging Boards (VMB) displaying a welcoming message to students as this is not strictly a traffic issue. BS suggested that the message be combined with graduations so that the message informed drivers about increased traffic flow due to graduations combined with a congratulations to the students. PL and BS agreed to send their graduation dates via EP to the Council for timing the messages.

The group discussed the difficulty of putting a banner up on the Guildhall or other Council building and it was suggested to project a message instead. DD agreed to investigate whether this would be possible.

ACTION: PL and BS to send their graduation dates via EP to the Council for timing the VMB messages.

ACTION: DD to investigate the possibility of projecting a message onto the Guildhall or other civic building.

8. Any Other Business

Coronavirus Racism

AL noted that the University of Bath had been undertaking a lot of messaging and communications around the Coronavirus outbreak and the Chinese students had experienced incidents of racism within the local Bath community. DR noted that these incidents could also be affecting Bath residents who were of Chinese heritage as well as students who were Chinese nationals. DR noted that the Police and Crime Commissioner would classify this as a hate crime.

The group discuss the 'below the line' comments under an article in Somerset Live which expressed racism towards Chinese students.

AL noted that York University was undertaking communications to circulate Public Health England advice but also to promote York as an open and tolerant society.

DR commented that she knows the local democracy correspondent for Bath Live and such comments have sometimes been removed from previous articles of that nature. The group noted that inviting a local press representative was an agenda item from previous meetings. DR will send contact information for Bath Live to KM in order to invite them to the next SCP Committee meeting.

ACTION: DR to send contact information for Bath Live to KM in order to invite them to the next SCP Committee meeting.

Council strategy and consultations

SSM shared three items for onwards transmission to the SCP

- Council corporate strategy and spending plans
- Low traffic neighbourhoods
- West of England Combined Authority consultation on a regional Bus Strategy and a Local Cycling and Walking Infrastructure

ACTION: EP to circulate information on strategies and consultations to the committee.

Shared living

DD described an approach from a social enterprise called Enactus that seeks to promote shared living between students and elderly residents.

JR noted that Norland students already do this with host families in return for babysitting. CD noted that Erasmus students sometimes live with Homestay families in return for rent. DD noted that there was an existing scheme called Age UK Homeshare West although this scheme preferred to recruit young professionals rather than students.

It was agreed that DD would make Chris Mordaunt, Housing Services Team manager aware of this approach.

ACTION: DD to make Chris Mordaunt, Housing Services Team manager aware of the approach from Enactus.

Proxy representative

DR nominated SSM as her proxy representative on the SCP for when she is unable to attend.

Dates of the next meetings

The dates of the next meetings were noted as

- Monday 18 May 2020, 9.00 – 10.30 am Virgil Building
- Wednesday 8 July 2020, 10.00 – 11.30 am Venue TBC

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