



Student Community Partnership (SCP) Minutes

Tuesday 6 October 2020 - Via Zoom

Present:

Chair: Cllr Dine Romero (Leader of Bath and North East Somerset Council)

BANES: Cllr Paul Crossley (Southdown), Cllr June Player (Westmoreland), Cllr Shaun Stephenson-McGall (Oldfield Park)

Bath College: Jon Domaille (Head of Business, Media, Music, Performing Arts), Hayley Hayward-Boyle (Student Participation Officer, Students' Union)

Bath Spa University: Caroline Dangerfield (Deputy Chief Executive, Students' Union), Megan Robertson (Vice President Community, Students' Union), Rebecca Schaaf (Pro-Vice-Chancellor, Student Experience)

Norland College: Dee Burn (Head of Marketing, Student Recruitment and Brand)

University of Bath: Freya Jackson (Community Officer, Students' Union), Professor Peter Lambert (Pro Vice Chancellor)

In attendance: David Dixon (Community Engagement Manager, **BANES**), Mark Hayward (Community Engagement Officer, **BANES**), Kalyn Mallard (Community Liaison Co-ordinator, **SCP**, outgoing), Ghika Savva (Community Liaison Co-ordinator, **SCP** incoming) Mandy Wilson-Garner (Deputy Chief Executive, Students' Union, **University of Bath**)

1. Introductions and Apologies

DR thanked everyone for their attendance and welcomed Ghika Savva to her first meeting as incoming Community Liaison Co-ordinator. This was DR's first meeting as Chair of the SCP Committee. At various points DR and JP were unable to participate due to internet connection problems and PC deputised as Chair.

Apologies were received from Dr Janet Rose, Principal, **Norland College** and Dan Ball, SU President, **Bath College**.

2. Matters Arising from the 8 July 2020 meeting

The following matters arising were reported on if not included elsewhere on the agenda:

- The Parking Strategy has been combined with the Liveable Neighbourhoods consultation that BANES is undertaking. The report on the timeline of the citywide parking strategy has been carried over. **Action: SSM.**
- DD confirmed that it was possible to project messages onto the Guildhall or other Civic buildings and whilst it was too late for the current academic year could be done to welcome students to Bath in future.
- DR to send contact information for Bath Live to GS in order to invite them to a future meeting. **Action: DR/GS**
- SSM had sent information regarding the BANES Annual Canvass for circulation to the SCP
- The two letters regarding rent had been forwarded for onward circulation to the Housing Group.
- The inclusion of a Green Group on the next SCP agenda has been subsumed into a review of the role of sub groups. **Action: GS**
- The Committee agreed that there was no immediate need for a collective statement regarding compliance with Government coronavirus guidance but that this could be undertaken in the future if needed.
- Local Outbreak Engagement Board membership had been extended to JR.
- Updating the complaints according to wards and scheduling a meeting with MH to discuss complaint mapping will be carried over. **Action: GS.**
- Written updates on Active Travel have been circulated.
- SSM has sent information regarding the Council Member Advocates for circulation.
- Contact details for the Mayor have been circulated to the SCP.

3. Local Outbreak Engagement Board Update.

DR briefed the Committee on the size and scope of the BANES Local Outbreak Engagement Board noting that the Board met every two weeks unless the situation demanded more frequent meetings. **Action: GS to invite Bruce Laurence in his capacity as Director of Public Health to attend and report to meetings. This will be a standing item on SCP Committee agendas for the duration of the pandemic.**

The Committee discussed the low number of cases of coronavirus per capita within stakeholder organisations and noted the University of Bath webpage showing the live number of confirmed cases. <https://www.bath.ac.uk/campaigns/daily-covid-19-statistics/>

DD noted that the Compassionate Communities Hub could assist with delivering food parcels and medicine to isolating student households if needed, but that would be dependent on overall demand across B&NES and also an agreed protocol between the Council and the Universities.

4. SCP Terms of Reference, Partnership Agreement, Action Plan and Sub-Groups

DR proposed a project to redefine the purpose of the SCP and to reconsider the size of the membership. MWG noted that the Partnership Agreement had not yet been signed by stakeholder members. The Committee noted that all stakeholders would need clarity on the process and timeline to produce a revised Terms of Reference and Partnership Agreement for the Committee. DR was

unable to participate in the meeting at this point due to internet connection problems, so DD agreed to discuss with DR and share the process and timeline with the Committee. **Action: DD to discuss with DR the process and timeline to produce a revised Terms of Reference and Partnership Agreement for the Committee, supported by GS who will co-ordinate responses.**

The Committee noted the previous Action Plan for the academic year 2019/20. The Committee agreed to send suggestions for updating the plan to GS to produce a revised plan for the academic year 2020/21. This revised plan would then inform the work of the Sub-Groups. **Actions: All to send GS suggestions for updating the Action Plan. GS to produce a revised Action Plan for the academic year 2020/21.**

5. Co-ordinator’s Report and Issues in the Community.

The Committee noted that the job description for SCP Wardens had been approved, the recruitment process was under way and interviews were scheduled for the first week of November ideally to start in post before Christmas.

The Committee noted that the new complaints form had been successful in driving traffic to the SCP website.

Action: GS to update the SCP website to include the links to information circulated by stakeholder members regarding their compliance with Government guidance on Covid-19.

KM updated the committee that the University of Bath was taking the lead in distributing leaflets with SCP information to student residents and permanent residents.

6. Any Other Business

JP requested clarity on the definition of the word ‘Community’ within the title of the SCP. DD agreed that this would be considered within the revision of the Terms of Reference and Partnership Agreement and considered under the first action of Item 4 above. JP asked if she would remain a member of the Committee and DR confirmed that she would.

PL asked for data on confirmed coronavirus cases in BANES and DD agreed to circulate this. **Action: DD to send EP data on confirmed coronavirus cases in BANES for circulation.**

PL thanked KM for her work as Community Liaison Co-ordinator.

Actions	Person(s)
1. Report on the timeline of the Liveable Neighbourhoods consultation including a citywide parking strategy (Carried Over)	SSM
2. Send contact information for Bath Live to GS in order to invite them to a future SCP Committee meeting. (Carried Over)	DR
3. Role of Sub-Groups to be considered as part of the revision of the Terms of Reference and Partnership Agreement. GS to co-ordinate responses from partners	DR/DD/GS

4. Update the complaints according to wards and to schedule a meeting with MH to discuss complaint mapping. (Carried Over)	GS
5. Invite Bruce Laurence in his capacity as Director of Public Health to attend and report to SCP meetings. This will be a standing item on SCP Committee agendas for the duration of the pandemic.	GS
6. Discuss with DR the process and timeline to produce a revised Terms of Reference and Partnership Agreement for the Committee, supported by GS to share this with partners.	DD/GS
7. Send suggestions for updating the Action Plan to GS.	All
8. Produce a revised Action Plan for the academic year 2020/21.	GS
9. Update the SCP website to include the links to information circulated by stakeholder members regarding their compliance with Government guidance on Covid-19.	GS
10. Send EP data on confirmed coronavirus cases in BANES for circulation.	DD