



# Student Community Partnership (SCP) Minutes

**Friday 12<sup>th</sup> February 2021 – via Zoom**

- Present:**
- Chair:** Cllr Dine Romero (Leader of Bath and North East Somerset Council)
  - BANES:** Cllr Shaun Stephenson-McGall (Oldfield Park), Cllr June Player (Westmoreland), Cllr Paul Crossley (Cabinet Member for Community Services)
  - Bath College:** Hayley Hayward-Boyle (Student Participation Officer, Students' Union)
  - Bath Spa University:** Caroline Dangerfield (Deputy Chief Executive, Students' Union), Megan Robertson (Vice President Community, Students' Union), Rebecca Schaaf (Pro Vice Chancellor, Student Experience)
  - Norland College:** Janet Rose (Principal)
  - University of Bath:** Freya Jackson (Community Officer, Student's Union), Professor Peter Lambert (Pro Vice Chancellor)
- In attendance:** Dave Dixon (Community Engagement Manager, **BANES**), Aurora Loi (Electoral Services Officer, **BANES**), Mandy Wilson-Garner (Deputy Chief Executive, Students' Union, **University of Bath**), Ghika Savva (Community Liaison Co-Ordinator, **SCP**), Kathryn Jones (Administrator, **SCP**), Elizabeth Pritchard (Community Warden, **SCP**), Tom McGrath (Community Warden, **SCP**)

## **1. Introductions and Apologies**

DR welcomed everyone to the meeting.

Apologies were received from Jon Domaille, Head of Business, Media, Music, Performing Arts, and Dan Ball, SU President, Bath College.

## **2. Matters arising from the October 2020 meeting**

The following matters arising were reported on if not included elsewhere on the agenda:

Action	Person(s)	Status
1. Report on the timeline of Liveable Neighbourhoods consultation including a citywide parking strategy (carried over)	SSM	Completed – see notes
2. Send contact information for Bath Live to GS in order to invite them to a future SCP Committee Meeting (carried over)	DR	Moved to after review of SCP Agreement
3. Role of Sub-Groups to be considered as part of the revision of the Terms of Reference and Partnership Agreement. GS to co-ordinate responses from partners	GS	Covered under item 4
4. Update the complaints according to wards and to schedule a meeting with MH to discuss complaint mapping.	GS	GS has given MH the information for complaint mapping, now awaiting outcome. TM has used the existing SCP data to analyse complaints by wards.
5. Invite Bruce Laurence in his capacity as Director of Public Health to attend and report to SCP meetings. This will be a standing item on SCP Committee agendas for the duration of the pandemic.	GS	Ongoing – BL is retiring shortly, and Becky Reynolds will be taking his place
6. Discuss with DR the process and timeline to produce a revised Terms of Reference and Partnership Agreement for the Committee, supported by GS to share with partners.	DD/GS	Covered under item 4
7. Send suggestions for updating the Action Plan to GS.	All	Moved to after review of SCP Agreement
8. Produce a revised Action Plan for the academic year 2020/21.	GS	Moved to after review of SCP Agreement
9. Update the SCP website to include the links to information circulated by stakeholder members regarding their compliance with Government guidance on COVID-19.	GS	Completed
10. Send EP data on confirmed coronavirus cases in BANES for circulation.	DD	Completed

### **3. Local Outbreak Engagement Board Update**

DR explained that case numbers in BANES have been rapidly going down and that as of 12<sup>th</sup> February 2021 there were 97 per 100,000 cases, equating to roughly 180-190 cases.

DR noted that there has been one obvious outbreak within Bath Spa University which was contained. She explained that there are sporadic outbreaks throughout the region particularly in care homes. There are various measures in place with the police and Public Health to ensure better adherence to guidelines is implemented, including the “Hands Face Space” message and stressing essential journeys only.

The Local Outbreak Engagement Board meets fortnightly and includes representation by the Universities, Colleges, National Health England, Public Health, Drs, Care Homes, Curo and the Council.

### **4. Revision of the SCP Partnership Agreement**

GS explained that this is collaborative process involving all the partners and responses need to be returned to her by 12<sup>th</sup> March 2021. She noted that the exact dates for the process are to be confirmed and asked that any relevant dates for each partner’s decision-making meetings be given along with the revision suggestions and comments. GS will circulate a document collating the responses by the next Board meeting.

**Action: All to send GS comments by 12<sup>th</sup> March 2021.**

DR clarified that all the partners: University of Bath and University of Bath Students’ Union, Bath Spa University and Bath Spa University Students’ Union, BANES Council, Bath College, Bath College Students’ Union and Norland College should send amendments and comments.

CD asked if her initial comments sent in November were to be disregarded and needed to be sent again. GS explained that these can stand and there is an opportunity to build on those original comments.

JP asked for clarification regarding the word ‘Community’ in ‘Student Community Partnership’. SSM explained that the Council will consult Ward Councillors on their views on the Partnership Agreement and highlighted a concern around the absence of long-term residents’ presence on the Board.

**Action: DR/DD to consult Ward Councillors and incorporate their views into the Councils submission.**

### **5. Community Wardens**

GS reported that the Community Wardens taking up their posts in early January coincided with the National Lockdown which provided the opportunity for an extensive induction period. This included meetings with all the partners, shifts with Security teams, undergoing First Aid training, area familiarisation with the local councillors for Oldfield and Westmoreland Wards, meeting key Council colleagues in Environmental Protection, Waste and Recycling, Housing and Communications. The Community Wardens rounds are currently

on a low-key basis, due to lockdown restrictions, delay in uniform, and fulfilling the risk assessments for the role.

JP asked if the Community Wardens can door knock for waste complaints. GS explained that they cannot yet due to the lockdown restrictions, but are following up issues they see on their rounds and complaints passed on by the Waste team by email.

DD explained the delay with uniforms is due to lockdown and having to order uniform remotely due to issues with justifying whether this constitutes an essential journey.

SSM noted that GDPR data sharing issues needed resolving.

DR noted that information could be provided from the Data Sharing Community Hub.

GS reported that the Community Wardens would be provided with body cameras and radios by University of Bath Security. Consideration is currently being given to resolving the data protection issues this raises.

SSM stressed that it is vital to resolve data sharing issues across the partnership to allow the Community Wardens to work effectively.

DR noted it would be useful for the names of key data information contacts from each institution to be given to GS.

**Action: All to forward GS the data protection contacts by 26<sup>th</sup> February 2021.**

BR suggested that the existing data sharing agreement needs to be extended and updated to reflect the current situation.

SSM suggested David Jolly as the first point of contact.

## **6. Voter Registration**

SSM noted that there are over 25,000 students in the city, and all could register to vote in Bath.

AL explained that on 6<sup>th</sup> May 2021 the Police & Crime Commissioner and the West of England Combined Authority elections take place respectively: all British and EU students should register by 19<sup>th</sup> April 2021. Public awareness is vital, and comms will be sent out from 22<sup>nd</sup> March 2021. AL explained that Students' Unions support to promote to students would be useful, noting that engagement and interest is key for big turnouts. Poll cards will be sent out to students and long-term residents who register, in the form of A5 card with a leaflet on methods of voting, and all ways of voting are safe and secure.

Social media messages and promotion will be targeted at long-term residents as well as students.

HHB noted that Bath College do not have a Twitter account and their students mostly use Facebook or Instagram. AL explained that the social media messages produced could translate to all platforms.

FJ reflected that messages will need to explain why students should vote and stress the importance of their votes for maximum interest and engagement. MR noted that this may be the first time voting for a lot of students.

DR noted that if students live in the city they may be registered at home, and if students were registered in the city but were not currently residing there due to lockdown this may affect their eligibility to vote. DR asked PL and MWG for guidance on this.

**Action: PL and MWG to find out position of eligibility to vote for students who are currently not residing in Bath.**

JR noted that Norland College students return to Bath after half term as the nature of their studies allows them to resume despite the current lockdown restrictions.

JP asked how many students had returned to Bath. PL responded that the University of Bath could not know about student HMO numbers but there are just over 1,000 on campus. GS advised that any issues relating to students that residents raise with local councillors can be referred to the Student Community Partnership.

## **7. Census 2021**

SSM noted that the deadline for registering for the Census 2021 is 21<sup>st</sup> March 2021. He explained that BANES was keen to encourage students to participate to show the true extent of the student population locally to be able to provide funding and resources for public services for all residents to utilise.

CD asked if many students will be back for the census as lockdown may ease in early March and 22<sup>nd</sup> March marks the start of Easter break and therefore students may not be in Bath between the end of lockdown and the start of semester break. DR offered to contact the Minister of Universities regarding this matter. BS will raise it with her ONS contact.

**Action: BS to speak to ONS contact.**

DR noted that she would explore who to lobby on this matter and pass this to GS for distribution.

**Action: DR to explore who to lobby and GS to distribute information.**

\*See notes for links provided by SSM

## **8. AOB**

MR noted that the SUs had jointly sent a letter to all landlords with students seeking leniency on paying rent when they had not returned to their HMOs during lockdown and asked if other partners would support this approach.

DR suggested writing to the Minister of Universities and the Secretary of State for Communities.

**Action: DR to send MR and FJ the contact information for Minister of Universities and Secretary of State for Communities.**

DR thanked the Group and asked GS to send the date of the next meeting.

**Action: GS to circulate the date of the next meeting.**

Actions	Person(s)
Send contact information for Bath Live to GS in order to invite them to a future SCP Committee Meeting (carried over).	DR
Send comments on Action Plan. Produce a revised Action Plan for the academic year 2020/21 (carried over).	All/GS
Invite Bruce Laurence (now Becky Reynolds) in his capacity as Director of Public Health to attend and report to SCP meetings. This will be a standing item on SCP Committee agendas for the duration of the pandemic (carried over).	GS
All to send GS comments on the SCP Partnership Agreement by 12 <sup>th</sup> March 2021.	All
DR/DD to consult Ward Councillors and incorporate their views into the Councils submission.	DR/DD
All to forward GS the data protection contacts by 26 <sup>th</sup> February 2021.	All
PL and MWG to find out position of eligibility to vote for students who are currently not residing in Bath.	PL/MWG
BS to speak to ONS contact. <b>Note BS has sent information from the ONS comms as follows: ‘We recognise that some students are currently studying remotely and that some may be residing at parental homes rather than their usual term-time address. Given this added complication, your help is even more important. It’s important that students answer the census for</b>	BS

<b>their term-time address. If they do not, there's a risk that population estimates used to plan and fund services for your area will be low.'</b>	
DR to explore who to lobby regarding students being absent from Bath during the Census and GS to distribute information.	DR/GS
DR to send MR and FJ the contact information for Minister of Universities and Secretary of State for Communities.	DR
GS to circulate the date of the next meeting.	GS

Notes:

Liveable Neighbourhoods:

The report on the timeline of Liveable Neighbourhoods consultation including a citywide parking strategy: SSM noted that the Cabinet had approved this in December 2020 and that local communities will need to liaise with Councillors to ensure liveable neighbourhoods.

SSM explained it will occur in three tranches, commencing on Monday 15<sup>th</sup> February. He noted that the Cabinet will assess issues arising and work with Councillors in Saltford, Oldfield Park and Bathwick in particular.

DR noted that students should be reminded to take part in consultations as they are residents.

Census 2021:

[Census 2021](#)

[Census 2021 will provide a snapshot of modern society | Building Control Services | Bath & North East Somerset Council \(bathnes.gov.uk\)](#)

[Councillors and how the Council works | Bath and North East Somerset Council \(bathnes.gov.uk\)](#)

Information provided by ONS:

“We recognise that some students are currently studying remotely and that some may be residing at parental homes rather than their usual term-time address. Given this added complication, your help is even more important. It’s important that students answer the census for their term-time address. If they do not, there’s a risk that population estimates used to plan and fund services for your area will be low.”